**LESLIE-ANN SANDY**

**#4 LOUIS STREET, CLEAVER ROAD, ARIMA**

**(868) 680-1075 / 292-0160**

[**sandy.leslieann@yahoo.com**](mailto:sandy.leslieann@yahoo.com)

I have two years of customer service experience where I became fully acquainting with proper cashing procedures. I am a very self- motivated, people oriented and honest young woman. I believe I can make a valuable contribution to your organization.

**QUALIFICATIONS**

* Results oriented cashier with two year experience in customer service
* Knowledge of arithmetic, algebra, statistics and their applications
* Fluent in English and knowledgeable of the meaning and spelling of words, rules of composition, and grammar.
* Excellent communication and interpersonal skills
* Fast and reliable

**EDUCATION**

2010-2012: **St. Joseph Convent St. Joseph**

* Caribbean Advanced Proficiency Examinations (C.A.P.E)

Unit 1:

Chemistry (1) Caribbean Studies (3)

Communication Studies (1) Physics (3)

Biology (2)

Unit 2:

Chemistry (1)

Biology (2)

Physics (3)

* Caribbean Secondary Education Certificate (C.S.E.C)

Biology (1) Physics (1)

English A (1) Chemistry (2)

English B (1) Geography (2)

Mathematics (1) French (3)

**RELEVANT EXPERIENCE**

*Crew Member*, Kentucky Fried Chicken, Arouca. (646-1647)

June 2013 – July 2014

* Advise customers on purchases and provide excellent customer service
* Developed reputation for prompt, efficient service with high level of accuracy
* Maintain and restock inventory
* Respectful and courteous to management and staff
* Awarded Champs Recognition multiple times for doing my best at daily duties.

*Crew member,* Auntie Anne’s, Trincity Mall (224-3305)

December 2012- April 2013

* Perform duties as instructed by the store supervisor or manager.
* Be courteous to customers

**OTHER EXPERIENCE**

*Student Assistant-Chemistry Computer Lab,* U.W.I, St. Augustine (662-2002 X 83534)

September 2013- April 2014

* Receive and secure funds for printing done in lab.
* Ensure printer always had sufficient paper and ink.
* Keep lab quiet and clean.

**SKILLS**

* Proficiency in Microsoft Office programs
* Desire to learn and be trained
* Team oriented/team player
* Self-supervising and organized
* Personal integrity.

**REFERENCES**

*Available upon request*